

ICB ACTION/DECISION LOG (including actions carried forward from CCG) as at 1 December 2022

Committee Name: ICB Board

Item No or Type (Action/Decision/ Issue/Risk)	Date Raised	Item	Decision/Actions/Comment	Lead	Status (Complete/Ongoing/ Approved/Endorsed)
CCG 804	23.02.21	Oliver McGowan training sessions	Update to be brought to a future GB meeting following early roll-out of the initial Oliver McGowan training sessions in October and the stakeholder event in December	E Zoestbergen	Originally for meeting January 2022. Superseded by other training. Complete
CCG 809	25.11.21	EPRR	Self-assessment to include the process for how the system will move from being a Category 2 to Category 1 responder	A Rowswell	Complete - EPRR training has been cascaded.
CCG 811	27.01.22	DPH Annual Report	Comments made by a young person relating to suicide to be reviewed and a response made offline	Trudi Grant	Complete
CCG 812	27.01.22	DPH Annual Report	Process for the continuation of online access for CYP, and maintenance-/upgrades etc, to be confirmed	Trudi Grant	Complete
CCG 816	31.03.22	Covid Vaccination Comms	Publicity relating to appointment booking for 4th vaccination to be increased	Sara Bonfanti	Complete
CCG 818	31.03.22	Green Plan	Interim targets to be incorporated into the Green Plan	Alison Henly	Ongoing – being developed as part of the action plan
CCG 819	31.03.22	Green Plan	Updated Green Plan, including interim targets, to be brought back to the CCG Governing Body and/or ICB Board	Alison Henly	Complete
CCG 820	31.03.22	Health & Welfare LPA	Action Plan for Becca' Story to be amended to include a general population comms around the importance of a Health and Welfare LPA	Shelagh Meldrum	Complete
CCG 824	31.03.22	Risk Register	Mental Health team to review the wording relating to risk 409 and amend if appropriate	Alison Rowswell	Complete - review of risk register has been completed
CCG 825	31.03.22	Risk Register	Risk 428 to be refreshed to reflect 'living with Covid'	Shelagh Meldrum	Complete - review of risk register has been completed

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CCG 827	26.05.22	Fuller Stocktake report	ICB response to the Fuller Stocktake report to be brought to a future ICB meeting – date to be confirmed	J Higman and Paul von der Heyde	
CCG 828	26.05.22	Ockenden report	ICB to take account of the recommendations of the Ockenden Report	J Higman and Paul von der Heyde	Complete
CCG 829	26.05.22	Engagement with Health Visiting services	Review engagement with health visiting services, taking account of all available resources, eg. voluntary sector	Shelagh Meldrum	Complete
CCG 830	26.05.22	Maternity Services	Information about neighbouring maternity services to be included into Somerset's maternity reports	Shelagh Meldrum	Complete
CCG 831	26.05.22	Staff Survey	ICB to take forward the recommendations from the staff survey	J Higman and Paul von der Heyde	Complete - report on 2022 staff survey being produced.
ICB 001	01.07.22	Register of Interests	All ICB Board Members to register their Interests on the electronic database	Kathy Palfrey	Ongoing BAU. Mark as complete
ICB 002	01.07.22	ICB Constitution	To be added to the Business Planning Cycle for June/July 20223	Jade Renville	Complete
ICB 003	01.07.22	Committee ToRs	For discussion by each Committee. Any recommended changes to TORs to be brought to ICB Board	Committee Chairs	Ongoing BAU - Mark as complete.
ICB 004	01.07.22	Remuneration Cttee ToRs	To be amended	Peter Osborne	Complete
ICB 005	01.07.22	Formal governance review	To be added to the Business Planning Cycle for May/June 2023	Jade Renville	Complete
ICB 006	01.07.22	PCDCC ToRs	To be reviewed against the Constitution for second Council post	Peter Osborne	Complete
ICB 007	01.07.22	Development Sessions	Social Care Reform + Primary Care to be included on the forward Devt session agenda	Jade Renville	Complete: dates TBC
ICB 008	01.07.22	ICB Future Meeting Dates	Meeting invitations to March 2023 to be circulated	Kathy Palfrey	Complete
ICB 009	29.09.22	IBAR	Meeting to be arranged between Katherine Nolan, Alison Henly and Mel Lock, to discuss voluntary sector risk issues	Alison Henly	Complete - meetings ongoing
ICB 010	29.09.22	Healthwatch Somerset Annual Report	Separate meeting to be arranged between Mel Lock, Katherine Nolan and Judith Goodchild	Mel Lock	Complete
Decision	29.09.22	Establishment of the Integrated Care Partnership (ICP)	The ICB Board:	ICB Board	Complete
			· approved the approach to align the Health and Wellbeing Board and the ICP		
			· endorsed the transition arrangements for the period October 2022 to March 2023, and endorsed work to continue the development of the Somerset Board from April 2023 onward		
			· approved the Terms of Reference for the ICP for the transition period		
ICB 011	01.12.22	Public Questions	Separate discussion to be held with Mrs Anderson about Mr Anderson's experience of NHS services	Peter Lewis	Complete
ICB 012	01.12.22	Register of Members' Interests	Investigate and remedy the exclusion of the Interests of Peter Lewis	Kathy Palfrey	Complete
ICB 013	01.12.22	ICB Board Action Schedule	To be reconstructed to reflect the ICB and discussed at a future Executive Directors' Meeting	Kathy Palfrey Jonathan Higman	Action log has been reviewed.

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ICB 014	01.12.22	Patient Story	Work to be started to develop a county-wide Complex Care Model for patients with long-term conditions, to be brought to the ICB Board and ultimately the ICP for decision	Alison Rowswell	Update in CEO report
ICB 015	01.12.22	Performance Reports	Future performance reports to include the total number of patients waiting for diagnostics/treatment	Alison Henly	
ICB 016	01.12.22	AOB	Signposting for Warm Welcome hubs to be communicated	Charlotte Callan	Complete
Decision	01.12.22	Safeguarding Children Annual Report	The ICB Board approved the Safeguarding Children Annual Report for 2021/22	ICB Board	Approved
Decision	01.12.22	Finance Report	The Board approved the Financial Report for the period April-September 2022	ICB Board	Approved