

ICB ACTION/DECISION LOG (including actions carried forward from CCG) as at 1 December 2022

Committee Name: ICB Board

| Item No or Type (Action/Decision/ Issue/Risk) | Date Raised | Item | Decision/Actions/Comment | Lead | Status (Complete/Ongoing/ Approved/Endorsed) |
|-----------------------------------------------------|-------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------|
| CCG 804 | 23.02.21 | Oliver McGowan training sessions | Update to be brought to a future GB meeting following early roll-out of the initial Oliver McGowan training sessions in October and the stakeholder event in December | E Zoestbergen | Originally for meeting January 2022. Superseded by other training. Complete |
| CCG 809 | 25.11.21 | EPRR | Self-assessment to include the process for how the system will move from being a Category 2 to Category 1 responder | A Rowswell | Complete - EPRR training has been cascaded. |
| CCG 811 | 27.01.22 | DPH Annual Report | Comments made by a young person relating to suicide to be reviewed and a response made offline | Trudi Grant | Complete |
| CCG 812 | 27.01.22 | DPH Annual Report | Process for the continuation of online access for CYP, and maintenance-/upgrades etc, to be confirmed | Trudi Grant | Complete |
| CCG 816 | 31.03.22 | Covid Vaccination Comms | Publicity relating to appointment booking for 4th vaccination to be increased | Sara Bonfanti | Complete |
| CCG 818 | 31.03.22 | Green Plan | Interim targets to be incorporated into the Green Plan | Alison Henly | Ongoing – being developed as part of the action plan |
| CCG 819 | 31.03.22 | Green Plan | Updated Green Plan, including interim targets, to be brought back to the CCG Governing Body and/or ICB Board | Alison Henly | Complete |
| CCG 820 | 31.03.22 | Health & Welfare LPA | Action Plan for Becca' Story to be amended to include a general population comms around the importance of a Health and Welfare LPA | Shelagh Meldrum | Complete |
| CCG 824 | 31.03.22 | Risk Register | Mental Health team to review the wording relating to risk 409 and amend if appropriate | Alison Rowswell | Complete - review of risk register has been completed |
| CCG 825 | 31.03.22 | Risk Register | Risk 428 to be refreshed to reflect 'living with Covid' | Shelagh Meldrum | Complete - review of risk register has been completed |

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| CCG 827 | 26.05.22 | Fuller Stocktake report | ICB response to the Fuller Stocktake report to be brought to a future ICB meeting – date to be confirmed | J Higman and Paul von der Heyde | |
| CCG 828 | 26.05.22 | Ockenden report | ICB to take account of the recommendations of the Ockenden Report | J Higman and Paul von der Heyde | Complete |
| CCG 829 | 26.05.22 | Engagement with Health Visiting services | Review engagement with health visiting services, taking account of all available resources, eg. voluntary sector | Shelagh Meldrum | Complete |
| CCG 830 | 26.05.22 | Maternity Services | Information about neighbouring maternity services to be included into Somerset's maternity reports | Shelagh Meldrum | Complete |
| CCG 831 | 26.05.22 | Staff Survey | ICB to take forward the recommendations from the staff survey | J Higman and Paul von der Heyde | Complete - report on 2022 staff survey being produced. |
| ICB 001 | 01.07.22 | Register of Interests | All ICB Board Members to register their interests on the electronic database | Kathy Palfrey | Ongoing BAU. Mark as complete |
| ICB 002 | 01.07.22 | ICB Constitution | To be added to the Business Planning Cycle for June/July 2022/23 | Jade Renville | Complete |
| ICB 003 | 01.07.22 | Committee ToRs | For discussion by each Committee. Any recommended changes to TORs to be brought to ICB Board | Committee Chairs | Ongoing BAU - Mark as complete. |
| ICB 004 | 01.07.22 | Remuneration Cttee ToRs | To be amended | Peter Osborne | Complete |
| ICB 005 | 01.07.22 | Formal governance review | To be added to the Business Planning Cycle for May/June 2023 | Jade Renville | Complete |
| ICB 006 | 01.07.22 | PCDCC ToRs | To be reviewed against the Constitution for second Council post | Peter Osborne | Complete |
| ICB 007 | 01.07.22 | Development Sessions | Social Care Reform + Primary Care to be included on the forward Devt session agenda | Jade Renville | Complete: dates TBC |
| ICB 008 | 01.07.22 | ICB Future Meeting Dates | Meeting invitations to March 2023 to be circulated | Kathy Palfrey | Complete |
| ICB 009 | 29.09.22 | IBAR | Meeting to be arranged between Katherine Nolan, Alison Henly and Mel Lock, to discuss voluntary sector risk issues | Alison Henly | Complete - meetings ongoing |