

Report to the NHS Somerset Integrated Care Board on 30 November 2023

Title: Minutes of the Extraordinary ICB Board Meeting held on 20 November 2023	Enclosure C
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Version Number / Status:	N/A
Executive Lead	Jonathan Higman, Chief Executive
Clinical Lead:	N/A
Author:	Julie Hutchings, Board Secretary and Corporate Governance Lead Officer

Summary and Purpose of Paper

The Minutes are a record of the Extraordinary meeting held on 20 November 2023. They are presented to the ICB Board and are published in the public domain through the NHS Somerset website, to provide clarity and transparency about the discussions and decisions made, and to ensure the principles of good governance are upheld.

Recommendations and next steps

The NHS Somerset ICB Board is asked to **Approve** the Minutes of the Extraordinary meeting held on 20 November 2023 and to confirm that the Chairman may sign them as a true and correct record.

Impact Assessments – key issues identified

Equality	N/A			
Quality	N/A			
Safeguarding	N/A			
Privacy	N/A			
Engagement	There is lay representation on the ICB Board			
Financial / Resource	N/A			
Governance or Legal	The Minutes are the formal record of the Extraordinary meeting held on 20 November 2023.			
Sustainability	N/A			
Risk Description	N/A			
Risk Rating	Consequence	Likelihood	RAG Rating	GBAF Ref

Minutes of the Extraordinary Meeting of NHS Somerset Integrated Care Board (ICB) held virtually via MS Teams, on **Monday 20 November 2023**

Present:	Paul von der Heyde Dr Berge Balian Christopher Foster	Chair Primary Care Partner Member Non-Executive Director (Chair of Remuneration Committee; and Somerset People Board)
	Dr Caroline Gamlin	Non-Executive Director (Chair of Quality Committee)
	Professor Trudi Grant	Executive Director of Public and Population Health
	Alison Henly	Chief Finance Officer and Director of Performance
	Jonathan Higman Peter Lewis	Chief Executive Chief Executive, Somerset NHS Foundation Trust (Trust Partner Member)
	Dr Bernie Marden Grahame Paine	Chief Medical Officer Non-Executive Director and Deputy Chair (Chair of Audit Committee)
Apologies:	Suresh Ariaratnam Shelagh Meldrum Katherine Nolan Duncan Sharkey	Non-Executive Director (Chair of Primary Care Commissioning Committee) Chief Nursing Officer/Chief Operating Officer SPARK Somerset, VCSE sector (Participant) Chief Executive, Somerset Council (Partner Member)
In Attendance:	Charlotte Callen Dr Victoria Downing-Burn Judith Goodchild David McClay Jade Renville	Director of Communications and Engagement Director of Workforce Strategy Healthwatch (Participant) Chief Officer of Strategy, Digital and Integration Director of Corporate Affairs
Secretariat:	Julie Hutchings	Board Secretary and Corporate Governance Lead Officer

ICB 090/23 WELCOME AND APOLOGIES FOR ABSENCE

90.1 Paul von der Heyde welcomed everyone to the Extraordinary meeting of the NHS Somerset Integrated Care Board (ICB). Apologies were received as noted above.

ICB 091/23 REGISTER OF MEMBERS' INTERESTS

91.1 The ICB Board received and noted the register of members' interests, which reflected the electronic database as at 17 November 2023.

It was noted that Shelagh Meldrum is now a Specialist Advisor for the CQC Integrated Care System inspection Team and a Peer Reviewer for the Local Government Association for Integrated Care Systems.

ICB 092/23 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

92.1 Under the ICB's arrangements for managing conflicts of interest, any member making a declaration of interest can participate in the discussion of the particular agenda item concerned, where appropriate, but is excluded from the decision-making and voting process if a vote is required. In these circumstances, there must be confirmation that the meeting remains quorate in

order for voting to proceed. If a conflict of interest is declared by the Chairman, the agenda item in question would be chaired by the Deputy Chair.

The quoracy of the meeting was confirmed.

ICB 093/23 WITHDRAWAL OF PRESS AND PUBLIC

93.1 The Board moved that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

ICB 094/23 CLOSE AND DATE OF NEXT MEETING

94.1 9.30 am on 30 November 2023, at Wynford House, Lufton Way, Yeovil.

Chairman:

Date: