

<b>REPORT TO:</b>	<b>NHS SOMERSET INTEGRATED CARE BOARD</b>	<b>ENCLOSURE:</b>
		<b>H</b>
<b>DATE OF MEETING:</b>	<b>25 January 2024</b>	
<b>REPORT TITLE:</b>	<b>Key Meeting Reports</b>	
<b>REPORT AUTHOR:</b>	<b>Non-Executive Directors and System Group Chairs</b>	
<b>EXECUTIVE SPONSOR:</b>	<b>Jonathan Higman, Chief Executive</b>	
<b>PRESENTED BY:</b>	<b>Non-Executive Directors and System Group Chairs</b>	

<b>PURPOSE</b>	<b>DESCRIPTION</b>	<b>SELECT</b>
<b>Approve</b>	To formally receive a report and approve its recommendations, (authorising body/committee for the final decision)	<input type="checkbox"/>
<b>Endorse</b>	To support the recommendation (not the authorising body/committee for the final decision)	<input type="checkbox"/>
<b>Discuss</b>	To discuss, in depth, a report noting its implications	<input type="checkbox"/>
<b>Note</b>	To note, without the need for discussion	<input type="checkbox"/>
<b>Assurance</b>	To assure the Board/Committee that systems and processes are in place, or to advise of a gap along with mitigations	<input checked="" type="checkbox"/>

<b>PREVIOUS CONSIDERATION/ENGAGEMENT</b>
N/A

<b>Executive summary and reason for presentation to Committee/Board</b>	The Key Meeting Reports are a record of the most recent Board and Joint Committee meetings. They are presented to the ICB Board and are published in the public domain through the NHS Somerset website, to provide clarity and transparency about the discussions and decisions made, and to ensure the principles of good governance are upheld.
<b>Recommendation and next steps</b>	The NHS Somerset ICB Board is asked to <b>Note</b> the Key Meeting Reports.

<b>Links to Strategic Objectives</b> (Please select any which are impacted on / relevant to this paper)
<input checked="" type="checkbox"/> Objective 1: Improve the health and wellbeing of the population
<input type="checkbox"/> Objective 2: Reduce inequalities
<input type="checkbox"/> Objective 3: Provide the best care and support to children and adults
<input type="checkbox"/> Objective 4: Strengthen care and support in local communities
<input type="checkbox"/> Objective 5: Respond well to complex needs
<input type="checkbox"/> Objective 6: Enable broader social and economic development
<input checked="" type="checkbox"/> Objective 7: Enhance productivity and value for money

Impact Assessments – key issues identified (please enter 'N/A' where not applicable)	
Reducing Inequalities/Equality & Diversity	N/A
Quality	N/A
Safeguarding	N/A
Financial/Resource/ Value for Money	N/A
Sustainability	N/A
Governance/Legal/ Privacy	N/A
Confidentiality	N/A
Risk Description	N/A

**Please keep these front pages to a maximum of three**

**REPORT OF THE FINANCE COMMITTEE MEETINGS HELD ON  
13 DECEMBER 2023 AND 17 JANUARY 2024**

**1 ITEMS DISCUSSED**

- 1.1
- Updates on NHSE and Somerset financial positions and performance trajectories.
  - Business Planning Principles and Process 24/25
  - Operational Planning Updates
  - New Provider Selection Regime
  - Stroke DMBC Finances
  - Update on Capital Plans
  - Financial Performance (Exception reports)
  - Contract Reviews, Reports and Extensions

**2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

2.1 None

**3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY**

3.1 Contract Extension approvals.

**4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS**

**Items for Consideration/Decision**

4.1 Stroke DMBC

**Reports for Information for Future Board Agendas**

4.2 None

Chair: Christopher Foster

Date: 17 January 2024

## REPORT OF THE AUDIT COMMITTEE MEETING HELD ON 6 DECEMBER 2023

### 1 ITEMS DISCUSSED

- 1.1
- The committee discussed and noted progress updates from external audit, internal audit and counter fraud colleagues.
  - The following items presented by Internal Audit colleagues were discussed and noted;
    - Culture Maturity Assessment report
    - ICB Governance audit, currently in progress – Terms of Reference
    - Internal Audit Follow up report which demonstrates progress on any outstanding activity
  - The committee reviewed, discussed and agreed to the Somerset ICB Personal Health Budget Policy and the most recent Request for Waiver of Standing Orders
  - The committee discussed and noted the Agency and Consultancy spend update and Implementation of the ISFE2 upgrade to the General Ledger system

### 2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 None

### 3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY

- 3.1 None

### 4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

#### Items for Consideration/Decision

- 4.1 None

#### Reports for Information for Future Board Agendas

- 4.2 The next stage of the external audit work

Chair: Grahame Paine

Date: 18 January 2024

## REPORT OF THE QUALITY COMMITTEE MEETING HELD ON 20 DECEMBER 2023

### 1 ITEMS DISCUSSED

- 1.1
- Maternity Insight Visit and initial CQC feedback
  - Paediatric Audiology Services
  - Dental update
  - Maternity Incentive Scheme 2023

### 2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1
- Regulation 28 reports to the local authority relating to incidents in Care Homes. The ICB is putting in place a process for receiving and respond to Regulation 28 reports which will be reviewed and agreed by the Somerset System Mortality Group.
  - Low uptake of flu and covid vaccinations amongst health staff in Somerset going into winter 2023/24
  - Continuing Healthcare – instability of 2 Somerset nursing homes

### 3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY

#### 3.1 Approved the following policies

- Standard operating Procedure Out of County Placements September 2023
- Safeguarding
  - Serious Violence Duty paper
  - Managing Allegations Policy

### 4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

#### Items for Consideration/Decision

##### Primary Care

The CQC have published their inspection report for Burnham & Berrow Medical Centre, the overall rating was good and is an improvement from their previous rating of 'requires improvement'

#### Reports for Information for Future Board Agendas

- 4.2
- Review of uptake of flu and covid vaccination by staff – learning for 2024/25

- Review of Governance of Additional Roles Reimbursement scheme (ARRS)
- Safeguarding – Serious Violence Duty

Chair: Caroline Gamlin

Date: 17 January 2024

**REPORT OF THE PRIMARY CARE COMMISSIONING COMMITTEE MEETING HELD  
ON 5 DECEMBER 2023**

**1 ITEMS DISCUSSED**

- 1.1
- Recovery Access to Primary Care
  - Pharmacy, Dental, Optometry Update – Dental Update
  - Primary Care Quality Report
  - Primary Care Finance Report
  - Primary Care Update Report

**2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

- 2.1 No new issues and/ or new risks identified

**3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED  
AUTHORITY**

- 3.1 None

**4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER  
SYSTEM BOARDS**

**Items for Consideration/Decision**

- 4.1 None

**Reports for Information for Future Board Agendas**

- 4.2 N/A

Chair: Suresh Ariaratnam

Date: 15 January 2024

## REPORT OF THE PEOPLE BOARD MEETING HELD ON 14 DECEMBER 2023

### 1 ITEMS DISCUSSED

- 1.1 a) Board reviewed the current governance arrangements where People Board reports into ICB Board. The role of the Collaboration Forum, in directing the workforce agenda for Somerset, was discussed.
- b) Workforce Productivity with a specific focus on Temporary Staffing (NHS) including bank and agency was discussed in the context of the NHS Long Term Workforce Plan, Scenario Planning (2035), and the emerging Somerset Academy. Key areas for future priorities include i) Retain / Retention ii) the design and redesign of services to meet the workforce availability as well as population demand iii) System Career-Pathways.
- c) Consideration of the Same Day Urgent Care (SDUC) workforce programme supported by NHSE WTE funding.
- d) AOB: WorkWell funding.

### 2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 People Board requested a review of the Somerset Academy Programme Risk Register.

### 3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY

- 3.1 None.

### 4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

#### Items for Consideration/Decision

- 4.1 None

#### Reports for Information for Future Board Agendas

- 4.2 None

Chair: Christopher Foster

Date: 17 January 2024



## **REPORT OF THE SOMERSET COLLABORATION FORUM MEETING HELD ON 8 DECEMBER 2023**

### **1 ITEMS DISCUSSED**

- 1.1
- Medium Term Financial Plan (MTFP):
    - Update on workshop output from 21 November.
    - Business Case Review: Output.
  - Somerset Board: Update on Integrated Care Strategy.
  - Stroke: DMBC requirements.
  - Digital & Data Update:
    - Shrewd / Brave / Population Health & Federated Data Platforms.
    - Strategy development.
  - ICS Revised Governance – Update
    - Refocus of Neighbourhood Board.
    - Mechanism of upward reporting into this Forum.

### **2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

- 2.1 None.

### **3 ADJUSTMENT TO THE MEMBERSHIP OF THE COLLABORATION FORUM**

- 3.1 Pip Peakman (Executive Director of Innovation, Health Innovation South West) will become a member of the Collaboration Forum to represent Health Innovation South West from the meeting on 9 February 2024.

### **4 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY**

- 4.1 None.

### **5 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS**

#### **Items for Consideration/Decision**

- 5.1 None.

#### **Reports for Information for Future Board Agendas**

- 5.2 Further topics for Board discussion which will feature on future agendas include:
- Planned Care Strategy.
  - Discharge/NC2R Improvement.

- SWAST Strategic Priorities.
- Joint Forward Plan Refresh.

Chair: Jonathan Higman

Date: 17 January 2024