

REPORT TO:	NHS SOMERSET INTEGRATED CARE BOARD ICB Board Part A	ENCLOSURE: H
DATE OF MEETING:	25 July 2024	
REPORT TITLE:	Key Meeting Reports	
REPORT AUTHOR:	Non-Executive Directors and System Group Chairs	
EXECUTIVE SPONSOR:	Jonathan Higman, Chief Executive	
PRESENTED BY:	Non-Executive Directors and System Group Chairs	

PURPOSE	DESCRIPTION	SELECT
Approve	To formally receive a report and approve its recommendations, (authorising body/committee for the final decision)	<input type="checkbox"/>
Endorse	To support the recommendation (not the authorising body/committee for the final decision)	<input type="checkbox"/>
Discuss	To discuss, in depth, a report noting its implications	<input type="checkbox"/>
Note	To note, without the need for discussion	<input type="checkbox"/>
Assurance	To assure the Board/Committee that systems and processes are in place, or to advise of a gap along with mitigations	<input checked="" type="checkbox"/>

LINKS TO STRATEGIC OBJECTIVES
(Please select any which are impacted on / relevant to this paper)

- Objective 1: Improve the health and wellbeing of the population
- Objective 2: Reduce inequalities
- Objective 3: Provide the best care and support to children and adults
- Objective 4: Strengthen care and support in local communities
- Objective 5: Respond well to complex needs
- Objective 6: Enable broader social and economic development
- Objective 7: Enhance productivity and value for money

PREVIOUS CONSIDERATION / ENGAGEMENT

N/A

REPORT TO COMMITTEE / BOARD

The Key Meeting Reports are a record of the most recent Board Committee and System Group meetings. They are presented to the ICB Board and are published in the public domain through the NHS Somerset website, to provide clarity and transparency about the discussions and decisions made, and to ensure the principles of good governance are upheld.

The Key Meeting Reports are provided for **Assurance**.

IMPACT ASSESSMENTS – KEY ISSUES IDENTIFIED
(please enter 'N/A' where not applicable)

Reducing Inequalities/Equality & Diversity	N/A
Quality	N/A
Safeguarding	N/A
Financial/Resource/ Value for Money	N/A
Sustainability	N/A
Governance/Legal/ Privacy	N/A
Confidentiality	N/A
Risk Description	N/A

REPORT OF THE FINANCE COMMITTEE HELD 18 JUNE AND 17 JULY 2024

1 ITEMS DISCUSSED

- Joint Capital Resource Use Plan 2024/25
- Somerset NHS Foundation Trust Electronic Health Record (Outline Business Case and Letter of Support)
- Infrastructure Strategy and 10-year Capital and Disposal Programme
- Personal Health Budgets – System Benefits
- Somerset Foundation Trust Savings Programme – detailed update
- Prescribing Update
- Financial Performance – including monthly reports on System Savings Programme, NHS Somerset monthly reports, Somerset Council updates

- Contract Award Recommendations:
 - Short Messaging Services 2024/25
 - CHC Digital Platform

- Contract Extensions
- Risk Review
- Board Assurance Framework – review of Finance Risk scores

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

2.1 No new risks identified.

3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY

3.1 Somerset NHS Foundation Trust Electronic Health Record (Outline Business Case and Letter of Support - confirmed by Board on 27 June.

4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

4.1 Infrastructure Strategy and 10-year Capital and Disposal Programme (submitted to NHSE by Finance Committee).

Reports for Information for Future Board Agendas

4.2 None .

CHAIR'S SUMMARY

Joint Capital Resource Use Plan 2024/25

Following initial consideration in February the Committee received assurance on the programme of c£100m, some c£6.7m contingent on delivering the 24/25 financial plan, and a detailed discussion confirmed the main projects and that nothing of further significance needed to be added to the programme. A system prioritisation matrix has been developed to assist a mature plan moving forward, including the needs of primary and community care.

Infrastructure Strategy and 10-year Capital and Disposal Programme

This was agreed for submission to NHSE (and to be included on a future Board agenda). This is an aspirational programme and the Committee was mindful of this and also of the revenue implications of estate capital improvements.

Personal Health Budgets – System Benefits

The Committee considered, following its request previously, a paper on the challenges of commissioning complex care packages across health and social care. Further work was requested to develop a joint approach to commissioning these.

Somerset Foundation Trust Savings Programme

The Committee discussed in detail the rolling two-year savings programme at SFT at month 3. The Committee heard that this stretching plan was broadly on target at Month 3, with some variations at this stage across the six service areas and the emerging mix of recurrent and non-recurrent savings. Given the variability of savings across the service areas, the uncertain impact on quality of service, and at an early stage of the year, the Committee inevitably received limited assurance about the delivery of the programme.

Prescribing Update

The Committee heard about the finely balanced situation in prescribing costs with some confidence and assurance, albeit with uncertainties, that there might be lower cost risks than anticipated.

Contract Extension until March 2026 was agreed to fund additional dental call handling capacity on NHS111 in the light of substantial (c300%) increases in call numbers. The Committee was assured that this was the best short-term route to assist dental provision enquiries and to improve service on the 111 service for other callers.

Chair: Christopher Foster

Date: 17 July 2024

REPORT OF THE AUDIT COMMITTEE MEETING HELD ON 20 JUNE 2024

1 ITEMS DISCUSSED

1.1 Annual Report and Accounts of the ICB 2023/24.

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

2.1 None.

3 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

4.1 As presented to the Board on 27 June where the Board signed off the annual accounts upon recommendation of the Audit Committee.

5 CHAIR'S SUMMARY

5.1 The Board are assured that the 2023/24 accounts and annual report are complete.

Chair: Grahame Paine

Date: 15 July 2024

REPORT OF THE ICB QUALITY COMMITTEE MEETING HELD ON 3 JULY 2024

1 ITEMS DISCUSSED

- 1.1
- Maternity services
 - Quality report
 - Joint Targeted Area Inspection (JTAI) serious youth violence
 - Feedback from Local System Quality Group
 - Quality Committee risk report
 - Quality assurance of independent sector providers and small contracts
 - Criteria based access
 - Safeguarding quarterly report
 - Endophthalmitis outbreak closure

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 Somerset Foundation Trust (SFT) are reporting high numbers of **third and fourth degree tears** in assisted deliveries. A deep dive will be undertaken, which will include a review of the data quality, to establish what might be contributing to this and the findings will be shared through the Local Maternity and Neonatal System.
- 2.2 Following the results of the doctors in training survey, and other intelligence, concerns have been highlighted relating to the **paediatric service** at Yeovil District Hospital (YDH). A rapid quality review meeting, attended by the Deanery, has taken place discussing service configuration and the impact on supervision and experience of doctors. The Deanery were satisfied with improvements planned; however, the provider Paediatric Action Group will now become Quality Improvement Group as per the National Quality Board risk and escalation framework.
- 2.3 The draft report following the **Joint Targeted Area Inspection** into serious youth violence has highlighted significant concerns within safeguarding practice relating to serious youth violence in Somerset. The Committee noted that the response from SFT and Public Health has been exceptional and action plans are already in place. A detailed report of the actions and progress against these will be provided to September's meeting.

3 DECISIONS TAKEN BY THE ICB QUALITY COMMITTEE UNDER DELEGATED AUTHORITY

- 3.1 None.

4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

- 4.1 We have formally received SFT's action plan following the publication of the Care Quality Commission's (CQC) report into **maternity services**. There are now fortnightly meetings with the Director of Integrated Governance and Deputy Chief Nursing Officer and Quality Lead for the ICB. It is reported that a review of the Trust internal governance arrangements has taken place. At this time SFT maternity services do not meet the criteria for the national maternity safety improvement programme; however, given the CQC inspection outcome it has been agreed a rapid quality review meeting will take place under the National Quality Board risk and escalation framework.
- 4.2 Hertfordshire Urgent Care (HUC) the **out of hours and 111** provider, are receiving some national contingency as a result of their ongoing challenged position. This is being provided by Vocare. We continue to support an extensive piece of work with HUC to review the model of working and population need, and they remain in enhanced surveillance with the ICB.
- 4.3 The Committee noted an update report from the **South West Regional Mortality Group**. The Group has met three times and are developing systems and processes for the triangulation of the work taking place across the system in relation to mortality, including LeDeR and Child Death overview Panel, Regulation 28 reports and Medical Examiner Service.
- 4.4 The Committee received the outcome of a self-assessment quality assurance exercise undertaken by Somerset's **independent providers and small contracts** towards the end of 2023. Two of the larger providers did not respond, which is being followed up. This included assurance relating to systems and processes for mandatory training, safer recruitment, reporting on quality of care, patient feedback and incident reporting. Next steps will include mapping against the information received into the ICB from these providers, and a review of the questions and format of the self-assessment tool which will be re-circulated October 2024.
- 4.5 The Committee noted an update regarding **Criteria Based Access**. The spend for 2023/24 was £36.5m which was in line with the previous years activity. The top five treatments are cataracts, hernias, hip, knee and shoulder replacements.
- 4.6 The **British Pregnancy Advisory Service** have undergone a focussed follow up assessment in April 2024. Initial feedback was that the inspection was positive.

Reports for Information for Future Board Agendas

- 4.7 None.

5 CHAIR'S SUMMARY

- 5.1 I confirm that the summary above indicates the Committee's assurance in the matters listed and further work we expect; in particular regarding maternity services in relation to third and fourth degree tears in assisted deliveries, paediatric services at YDH, the Somerset Joint Area Targeted Inspection into serious youth violence and the provision of out of hours and 111 services.

Chair: Caroline Gamlin

Date: 15 July 2024

**REPORT OF THE PRIMARY CARE COMMISSIONING COMMITTEE MEETING
HELD ON 4 JUNE 2024**

1 ITEMS DISCUSSED

- 1.1 Update on governance – Primary Care Commissioning Committee and Primary Care Operational Group.

Recovering access to Primary Care.

Pharmacy, Optometry, and Dentistry Update:

- Dental procurement
- Dental plan update
- Future pharmacy commissioning – emergency hormonal contraception/sexual health

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 (222) GP workforce is insufficient to meet the needs of the population (not new, but has moved from People Committee to PCCC).

3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY

- 3.1 Approval of the dental recovery plan (please note, this paper also came to board in May).

4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

- 4.1 None.

Reports for Information for Future Board Agendas

- 4.2 N/A.

5 CHAIR'S SUMMARY

- 5.1 The committee thanked Michael Lennox for his invaluable contribution and service to the PCCC and beyond to the health and wellbeing of the Somerset population. His enthusiasm, compassion, and experience will be missed – though we take some consolation that he remains an advocate and ally at a national level.

Collectively, we continue to discuss and reflect upon the committee's purpose, notwithstanding its assurance role. A guiding question that we are likely to return to is what positive difference have we made in coming together with common cause – and how to do we better enable our ability to do so?

Chair: Suresh Ariaratnam

Date: 19 June 2024

REPORT OF THE SOMERSET COLLABORATION FORUM MEETING HELD ON 21 JUNE 2024

1 ITEMS DISCUSSED

- 1.1
- Deep dive into the five system priority programmes identified in the Joint Forward Plan
 - Review of overarching programme governance arrangements
 - Finalising the role and future membership of the Collaboration Forum
 - South Western Ambulance Service NHS Foundation Trust (SWAST) Strategic Plan

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 None.

3 DECISIONS TAKEN BY THE SYSTEM GROUP UNDER DELEGATED AUTHORITY

- 3.1
- Agreed scope of the 5 priority programmes and programme oversight and reporting arrangements
 - Agreed expansion of membership of the Collaboration Forum to strengthen clinical and professional leadership within the group

4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

- 4.1 None.

Reports for Information for Future Board Agendas

- 4.2 Further topics for future meetings of the Collaboration Forum include:

- Planned care strategy
- Considering the approach to developing Integrated Neighbourhood team working in Somerset
- System patient flow, Intermediate care and 'No criteria to reside' improvement
- System productivity and efficiency
- SW peninsula research and innovation programme
- Workforce 2035 (Scenario Planning)
- Oversight of the development of the Integrated Health & Care Strategy Outcome metrics

5 CHAIR'S SUMMARY

5.1 The Collaboration Forum continues to develop as the system executive forum for the Somerset ICS, focussing on executive leadership and oversight of the delivery of our Integrated Health and Care Strategy. Membership of the group is to be expanded from the next meeting to ensure the presence of a robust clinical and professional leadership voice and strengthen links to the developing clinical cabinet arrangements.

At the last meeting the group undertook a deep dive into each of the 5 system priority programmes defined in our Joint Forward Plan, reviewed the developing programme governance arrangements and considered the implications of South Western Ambulance NHS Foundation Trust's strategy.

Discussion also focussed on how the group strengthens its horizon scanning to ensure that the Somerset health and care system takes advantage of research and innovation activity across the wider South West Region and beyond.

Chair: Jonathan Higman

Date: 16 July 2024

REPORT OF THE POPULATION HEALTH TRANSFORMATION BOARD MEETING HELD ON 28 JUNE 2024

1 ITEMS DISCUSSED

- 1.1 This meeting was a single item agenda. The meeting was run as a workshop to review progress of the programme and develop an overarching A3 thinking plan.

2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED

- 2.1 One issue that came through the workshop strongly was the need for the ICB to have more specific conversation about how to achieve greater investment in improving health and tackling inequalities.

There was recognition of the many dependencies between the five priority programmes, this programme has a significant influencing role across three of the other programmes. The importance of maintaining links and good communication between the programmes has been noted and discussed at the Collaboration Forum.

3 DECISIONS TAKEN BY THE COMMITTEE/SYSTEM GROUP UNDER DELEGATED AUTHORITY

- 3.1 None.

4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

Items for Consideration/Decision

- 4.1 None.

Reports for Information for Future Board Agendas

- 4.2 Hypertension Campaign report coming to ICB Board July 2024.

5 CHAIR'S SUMMARY

- 5.1 The Population Health Transformation Board has been through a thorough and collaborative process to develop an overarching A3 thinking plan and associated fishbone diagrams. The workshop has affirmed the original plan on a page for the transformation programme.

There is a need to give more focussed attention to the cultural change that is needed across the health system to place more resources and efforts toward preventing ill health and tackling health inequalities. It was agreed that a culture change 'mini' A3 needs to be developed to support the next phase of the programme.

Chair: Prof Trudi Grant

Date: 15 July 2024