

<b>REPORT TO:</b>	<b>NHS SOMERSET INTEGRATED CARE BOARD ICB Board Part A</b>	<b>ENCLOSURE:</b> <b>K</b>
<b>DATE OF MEETING:</b>	<b>24 July 2025</b>	
<b>REPORT TITLE:</b>	<b>Key Meeting Reports</b>	
<b>REPORT AUTHOR:</b>	<b>Non-Executive Directors and System Group Chairs</b>	
<b>EXECUTIVE SPONSOR:</b>	<b>Jonathan Higman, Chief Executive</b>	
<b>PRESENTED BY:</b>	<b>Non-Executive Directors and System Group Chairs</b>	

<b>PURPOSE</b>	<b>DESCRIPTION</b>	<b>SELECT</b>
<b>Approve</b>	To formally receive a report and approve its recommendations, (authorising body/committee for the final decision)	<input type="checkbox"/>
<b>Endorse</b>	To support the recommendation (not the authorising body/committee for the final decision)	<input type="checkbox"/>
<b>Discuss</b>	To discuss, in depth, a report noting its implications	<input type="checkbox"/>
<b>Note</b>	To note, without the need for discussion	<input type="checkbox"/>
<b>Assurance</b>	To assure the Board/Committee that systems and processes are in place, or to advise of a gap along with mitigations	<input checked="" type="checkbox"/>

### **LINKS TO STRATEGIC OBJECTIVES** (Please select any which are impacted on / relevant to this paper)

- ☒ Objective 1: Improve the health and wellbeing of the population
- ☐ Objective 2: Reduce inequalities
- ☐ Objective 3: Provide the best care and support to children and adults
- ☐ Objective 4: Strengthen care and support in local communities
- ☐ Objective 5: Respond well to complex needs
- ☐ Objective 6: Enable broader social and economic development
- ☒ Objective 7: Enhance productivity and value for money

### **PREVIOUS CONSIDERATION / ENGAGEMENT**

N/A

### **REPORT TO COMMITTEE / BOARD**

The Key Meeting Reports are a record of the most recent Board Committee and System Group meetings. They are presented to the ICB Board and are published in the public domain through the NHS Somerset website, to provide clarity and transparency about the discussions and decisions made, and to ensure the principles of good governance are upheld.

The Key Meeting Reports are provided for **Assurance**.

<b>IMPACT ASSESSMENTS – KEY ISSUES IDENTIFIED</b> (please enter 'N/A' where not applicable)	
<b>Reducing Inequalities/Equality &amp; Diversity</b>	N/A
<b>Quality</b>	N/A
<b>Safeguarding</b>	N/A
<b>Financial/Resource/ Value for Money</b>	N/A
<b>Sustainability</b>	N/A
<b>Governance/Legal/ Privacy</b>	N/A
<b>Confidentiality</b>	N/A
<b>Risk Description</b>	N/A

## REPORT OF THE AUDIT COMMITTEE MEETING HELD ON 12 JUNE 2025

### 1 ITEMS DISCUSSED

1.1 This was the end of financial year audit meeting when the committee received and approved:

- Annual accounts 2024/25:
  - Going Concern Assessment
  - Month 12 Agreement of Balances Exercise
  - Service Auditor Report – CSU: 1 April 2024 to 31 March 2025, NHS Digital, NHS SBS, NHS Business Services Authority, Capita Primary Care Support England
  - Internal Audit: Annual Report and HoIA Opinion
  - Consistency Statement
  - External Audit: NHS Somerset ICB Audit Findings Report for the period to 31 March 2025 including the Letter of Representation
  - External Audit: Auditor’s Annual Report

1.2 Internal Audit presented updates as follows;

- Specialised Commissioning report
- Primary Care Commissioning – dental report
- Internal Audit Follow Up Report
- Internal Audit Plan 2025-2028 (updated)

1.3 Counter Fraud presented;

- CF Progress Report for June
- Annual Counter Fraud Report 2024/25
- FraudTrack Report 2025

The National Counter Fraud team are scheduled to join us at our next meeting to discuss those issues occurring around the country.

### 3 DECISIONS TAKEN BY THE AUDIT COMMITTEE UNDER DELEGATED AUTHORITY

3.1 The Committee recommended to the Board meeting on 19 June that the annual accounts should be formally agreed and signed.

### 4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS

#### Items for Consideration/Decision

4.1 None

#### Reports for Information for Future Board Agendas

4.2 None

## **5 CHAIR'S SUMMARY**

- 5.1 The Audit Committee gave assurance that the annual accounts were complete and should be signed.

Chair: Grahame Paine

Date: 2 July 2025

## **REPORT OF THE PRIMARY CARE COMMISSIONING COMMITTEE MEETING HELD ON 4 JUNE 2025**

### **1 ITEMS DISCUSSED**

- 1.1
- Pharmaceutical Needs Assessment
  - Oaklands Surgery and Ryalls Park Medical Centre Merger
  - Strategic Commissioning Committee Transition

### **2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

- 2.1
- Risk of reduction of GP appointment capacity due to British Medical Association (BMA) guidance:
    - If practices enact BMA guidance to put patient safety first by aiming for a gold standard of 1 FTE (full-time equivalent) GP per 1,000 patients by 2040 alongside a safe number of 25 appointments per GP per day, then this will reduce availability in GP appointments, resulting in a reduction in patient access to General Practice and potentially increasing patient attendance in urgent and emergency settings.
  - Risk of loss of services to certain GP sites due to a lack of back up provision for the main network connection:
    - If one of the affected practices loses their main network connection (mainly due to construction works cutting through the service cables) the practice would not have a backup network connection to fall over to. Then there is a potential loss of service affecting practices' ability to deliver effective clinical care, resulting in dependency on access to the Wi-Fi service (if functioning in the above scenario) or tethering from staff mobile phones or using EMIS business continuity module to enable access to patient appointment book.

### **3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY**

- 3.1
- Approval of recommended merger of Ryalls Park Medical Centre and Oaklands Surgery from 30 June 2025, with the relocation of services at Yeovil Health Centre to Ryalls Park Medical Centre to take effect once the extension is completed (estimated Spring 2025)

### **4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS**

#### **Items for Consideration/Decision**

- 4.1
- None

## **Reports for Information for Future Board Agendas**

4.2        None

### **5           CHAIR'S SUMMARY**

5.1        The committee was unable to take assurance from the POD update due to ongoing timeliness of paper delivery and data robustness issues, which remains a work in progress. On a positive note, we finally reached a threshold in which the assurance struggle was fully surfaced in discussion and hopefully will allow for the issue to be owned and dealt with.

It was the final meeting of the PCCC and thanks were given to colleagues for their participation over the last three years. The value of the relationships and discussion was recognised in the intention to form a Primary Care Collaborative Group, constituted of much of the same membership and which will act as a sounding board and informational network for future primary care endeavours.

Chair:     Suresh Ariaratnam

Date:      17 June 2025

## **REPORT OF THE STRATEGIC COMMISSIONING COMMITTEE MEETING HELD ON 16 JUNE 2025**

### **1 ITEMS DISCUSSED**

- 1.1
- SCC Terms of Reference
  - Strategic Commissioning
  - How the SCC can add value to commissioning
  - How we want the SCC to operate
  - Subgroups and how they feed in
  - Dental – final internal audit report

### **2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

- 2.1 None.

### **3 DECISIONS TAKEN BY THE COMMITTEE UNDER DELEGATED AUTHORITY**

- 3.1 The Committee agreed to approve the recommendations set out within the BDO internal audit report for primary care commissioning (dental) in the knowledge that the ICB are not able to do the review within the recommended timeframe of 3 months until the final 3 months' worth of data has been acquired and this is an internal process requiring review.

### **4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS**

#### **Items for Consideration/Decision**

- 4.1 None

#### **Reports for Information for Future Board Agendas**

- 4.2 None

### **5 CHAIR'S SUMMARY**

- 5.1 The inaugural SCC meeting focussed on scene-setting as indicated by the items discussed. With the new ICB structure coming into play, there was an awareness of focussing on what can be achieved in the short-term (6-month) and the need to develop a medium-term financial plan in response to the Joint Forward Plan.

Chair: Suresh Ariaratnam

Date: 9 July 2025

## **REPORT OF THE CHILDREN, YOUNG PEOPLE AND FAMILIES PARTNERSHIP BOARD MEETING HELD ON 13 MAY 2025**

### **1 ITEMS DISCUSSED**

- SSCP Children and Young People's Plan - **overview of progress against existing plan and transition/planning for new plan from 2025**
- Neighbourhood work update – **recognising further consideration is required focusing on core priorities**
- Board Effectiveness and Priorities – **current format and purpose discussed**
- SEND Strategy/achievements against plan - **The importance of addressing exclusions and SEND as key priorities was discussed highlighting the impact of exclusions on the SEND population and the need for better understanding and targeted interventions**
- Neighbourhood work and locality model – **locality ways of working and aligning different organisational operational structures**

### **2 NEW ISSUES AND/OR NEW RISKS IDENTIFIED**

2.1 None

### **3 DECISIONS TAKEN BY THE SYSTEM GROUP UNDER DELEGATED AUTHORITY**

3.1 None

### **4 ITEMS REQUIRING ESCALATION TO THE ICB AND/OR OTHER SYSTEM BOARDS**

#### **Items for Consideration/Decision**

4.1 None

#### **Reports for Information for Future Board Agendas**

4.2 None

### **5 CHAIR'S SUMMARY**

5.1 The Children and Young People's Plan and Neighbourhood development are key topics which continue to be monitored. It is recognised that further consideration of the Board role and function is required due to ongoing changes across the partnership.

Chair: Shelagh Meldrum

Date: 1 July 2025